



MKHONDO

LOCAL MUNICIPALITY

EXTERNAL ADVERT

Mkhondo Municipality, which is a gateway to the Province of Mpumalanga from Kwa-Zulu Natal and Swaziland, seeks to appoint highly motivated self-starters and visionaries to the extremely challenging positions of

MESSENGER CLEANER **Ref: CS/SP/MESCL/01**

**Fixed-term contract of employment linked to the
term of office of the public office bearer**

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Valid Driver's License will be an added advantage

RESPONSIBILITIES

- Cleaning of offices, buildings and ablution facilities
- Cleaning of Kitchen
- Adherence and compliance to Occupational Health and Safety.
- Upkeep and care of cleaning equipment.
- Collecting, distributing and circulating correspondences.
- Recording and controlling correspondence register.

Remuneration: R 137 788 per annum (excluding benefits)

CLOSING DATE & TIME: 25 March 2024 @ 12h00

Enquiries: Ms. Wendy Mahlangu or Ms. Lyzette Botha at 017 004 0197

To apply:

Please forward your application on the form “Application for Employment” that can be obtained from our offices or on the Municipal website, concise CV together with original certified copies (not older than three months) of all relevant qualifications, Identity Document and Valid Driver’s License with at least three contactable references to

Hand delivery

or

Post

Senior Manager: Human Resources
Civic Centre
Corner Mark and De Wet Street
Piet Retief
2380

Senior Manager: Human Resources
Mkhondo Local Municipality
P.O. Box 23
Piet Retief
2380

Failing to sign the “Application for employment” form will constitute an automatic disqualification

Note: Correspondence will be conducted with short-listed candidates only

No faxed or e-mailed applications will be accepted

Vetting and screening may be done on successful candidates

If you do not hear from us within 30 days from the closing date, please consider your application unsuccessful.

The Municipal is committed to the implementation of its Employment Equity Plan, and in this vein, appropriately **qualifying women and people with disabilities** are particularly encouraged to apply.

Mkhondo Local Municipality Reserves the right not to make an appointment.

**MJ MKHONZA
ACTING MUNICIPAL MANAGER**