

# THE TENDER

## PART T1: TENDERING PROCEDURES

### T1.1: TENDER NOTICE AND INVITATION TO TENDER



**MKHONDO**  
LOCAL MUNICIPALITY

#### **TENDER INVITATION FOR:**

**COMPILATION AND MAINTENANCE OF THE GENERAL VALUATION ROLL, SUPPLEMENTARY VALUATION ROLLS FOR THE PERIOD 1 JULY 2025 TO 30 JUNE 2030 (FIVE YEARS).**

**BID REFERENCE NUMBER: MKHO12/2023/24**

Mkhondo Local Municipality hereby invites reputable and accredited service providers to submit tenders for the above-mentioned project. The service providers must comply with the VAT Act. Tender documents can be obtained from the e-Tenders Portal ([www.etenders.gov.za](http://www.etenders.gov.za)) and the municipal website ([www.mkhondo.gov.za](http://www.mkhondo.gov.za)) from **27/09/2023**. Compulsory clarification meeting will be held on the **27<sup>th</sup> of September 2023 at 10h00 a.m** at Mkhondo Town Hall. Sealed envelopes must be addressed to: The Acting Municipal Manager, Mkhondo Local Municipality, PO Box 23, Mkhondo, 2380, Marked with the above tender description correct Tender Reference Number and deposited in the '**TENDER BOX**' situated at MKHONDO Town Hall, Mark and de Wet Street, Mkhondo, **no later than Friday, 27<sup>th</sup> of October 2023 time 12:00 noon**.

No correspondence will be entered into with any tender regarding scores obtained, reasons for no appointment, etc. **No late, telephonic, facsimile or e-mailed tenders will be accepted.**

According to the Municipality Supply Chain Regulations issued by the Minister of Finance in terms of Section 168 of the Municipal Finance Management Act, Act 56 of 2003, persons who are within the organs of the state, like Councilors, and other elected representatives, full time employees and other directors of the public and municipal entities are prohibited from being eligible to bid or be awarded a contract to provide any services to the Municipality. Bidders will be required to comply with the Property Valuers Profession Act.

The following **compulsory documents** must be accompanied with the tender, and failure to provide such documentations shall constitute automatic disqualification: Certified copies of Valid Professional Registration with the South African Council for the Property Valuers Profession (SACPV), Valid SARS Tax Compliance Status (TCS) Pin, certified copies of Company Registration Certificates, Current Municipal Statement for Rates and Taxes (Not in arrears for more than 90 days) / Valid Lease agreement (if leasing premises of operation) / Proof of Residence or Letter from a Tribal Authority if residing and conducting business in a non-billed area, certified copies of shareholder's or Directors' ID documents, Full (Not a Summary) CSD Registration Report (Not older than 30 days from tender closing), a valid Letter of Authority / Resolution to sign the bid (in Company Letterhead), Entity's Latest Three-Year Audited Financial Statements,

Corporate social investment, bidders are mandated to make a provision for corporate social investment (CSI) at 1% as part of the municipality's empowerment program implemented through its supply chain management policy when allocated work.

All submissions will be adjudicated in terms of the Mkhondo Local Municipality's Procurement Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 as well as the preferential procurement regulations, 2022 (PPR 2022). The 80/20 price and preference point system will be applicable for this tender, where 80 points will be allocated in respect of price and 20 points in respect of targeted (specific) goals. Copy of B-BBEE certificate or sworn affidavit for B-BBEE to claim B-BBEE points. Method 4 of evaluation of the acceptable proposals will be applied and responsive bids are expected to score at least a minimum of 70 % for quality to be considered for further evaluation. All bids shall be valid for a period of 90 days from the closing date of the bid.

Mkhondo Local Municipality reserves the right to accept or not to accept the lowest priced or any other proposal. Bid prices will be used for evaluation purposes only and will not be considered as final award prices.

*All Administrative and Supply Chain Management enquiries must be addressed to: Tel: Mr M.C Gumede on the Email address: mgumede@mkhondo.gov.za, and Technical (relating to scope and specifications) enquiries to Mr F.C Munzhelele on cmunzhelele@mkhondo.gov.za; Acting General Manager Technical Services.*

**Mr. MS Dlamini**  
**Acting Municipal Manager:**  
**Mkhondo Local Municipality**