

INVITATION TO TENDER



MKHONDO

LOCAL MUNICIPALITY

Tender No	Description	Compulsory Briefing Meeting	Tender Closing Date
MKHO 33/2017/18	Supply and Delivery of Stationery as and when required for a period of twelve months	05/12/2017 at 10h30; at Town Hall	14/12/2017 12H00

The Municipality hereby invites reputable service providers to submit Tenders for the above mentioned project. The service providers must comply with the VAT Act. Tender documents can be collected at Mkhondo Municipal Offices from 05/12/2017. A non-refundable deposit of **R500.00** will be charged for each tender document

Sealed envelopes must be addressed to: The Municipal Manager, Mkhondo Municipality, P.O Box 23, Mkhondo, 2380, Marked with the description above and the correct reference number in the 'TENDER BOX' situated at Mkhondo Local Municipality Offices, Corner Mark and De Wet, Mkhondo, **no later than the 14th of December 2017 time 12H00pm. No late, telephonic, facsimile or e-mailed tenders will be accepted.** The Municipality reserves the right to award or not to award the highest bidder. According to the Municipality Supply Chain Regulations issued by the Minister of Finance in terms of Section 168 of the Municipal Finance Management Act, Act 56 of 2003, persons who are within the organs of the state, like Councillors, and other elected representatives, full time employees and other directors of the public and municipal entities are prohibited from being eligible to bid or be awarded a contract to provide any services to the municipality. These tenders will be adjudicated using method (2) as stated in the tender document: Financial offer and preferences.

The following compulsory documents must be accompanied with the tender, and failure to provide such documentations shall constitute automatic disqualification: Company profile • Original Tax Clearance Certificate with SARS compliance tax pin number • Certified copy of CK Certificate • Current Municipal Account/Valid Lease agreement (not owing more than 90 days) • Certified shareholders ID Copies. **Comprehensive Latest CSD report. Bidders also need to attach** certified accredited and valid copy of B-BBEE Status Level of contribution Certificate to be eligible to claim Preferential Preference points. Preferential point system will apply for this project and points will be allocated to a bidder in accordance with the PPPF Act (No. 5 of 2000), PPR 2017, and as defined in the conditions and requirements of this project. In terms of the supply chain management policy of the municipality this bid shall be adjudicated on an 80/20 point system. **Mkhondo Local Municipality reserves the right to appoint not to award the lowest priced bid. All enquiries must be addressed to:** MC Gumede, Supply Chain Management, at tel: 087 630 0180.

M.Kunene
Municipal Manager