



MKHONDO

LOCAL MUNICIPALITY

Mkhondo Municipality, which is a gateway to the Province of Mpumalanga from Kwa-Zulu Natal and Swaziland, seeks to appoint highly motivated self-starters and visionaries to the extremely challenging positions of

MUNICIPAL MANAGER

Ref: MM/09/22

The position is a five (05) year fixed term employment contract based in eMkhondo (former Piet Retief) subjected to the signing of an employment contract, a performance agreement, disclosure of financial interests and security vetting. The incumbent will be reporting to the Executive Mayor in terms of the Municipal Systems Act, 2000. The successful candidate will be responsible to provide leadership to the Municipality as a whole and ensure service delivery is provided to the community

Annual Total remuneration package R 1,160 847 – R1, 349 824 – R 1, 538 800

The above Annual Total remuneration is as per Local Government Municipal Systems Act, 2000-Upper Limit of the annual total remuneration package payable to Municipal Managers and Managers Directly Accountable to the Municipal Managers.

MINIMUM REQUIREMENTS

- Bachelor Degree in Public Administration / Political Science / Social Sciences / Law; or equivalent
- Minimum 5 years relevant experience at a Senior Management level;
- Completion of the Minimum Competency programme as stipulated by National Treasury
- Valid Driver's license.

OTHER REQUIREMENTS

- Minimum 5 years proven successful institutional transformation within public or private sector
- Advanced knowledge and understanding of relevant policy and legislation
- Advanced understanding of institutional governance system and performance management;
- Advanced understanding of council operations and delegations of powers;
- Good governance
- Audit and risk management establishment and functionality;
- Budget and finance management;
- Ability to communicate with variety of stakeholders including politicians, communities, government department and community development workers;
- Good understanding of Microsoft Office.

RESPONSIBILITIES

- Perform all tasks as head of Administration in terms of Section 55(1) of the Municipal Systems Act, 2000, as amended;
- Perform all tasks as an accounting officer of the Municipality in terms of Section 55(2) of the Municipal Systems Act, 2000, as amended and chapter 8 of the Municipal Finance Management Act, 2003;
- Ensure that the Municipality is well-positioned to achieve its vision within the shortest possible timeframe;
- Ensure that all pertinent pieces of legislation are adhered to by all within the Municipality;
- Ensure that the Municipality achieves maximum performance in the implementation of its IDP, PMS, SDBIP, municipal bylaws, Council Resolutions; the local government turnaround Strategy and Millennium Development Goals;
- Ensure that world class executive support is provided to all political office bearers thereby enabling them to excel in leading the Municipality to greater heights of service delivery and development facilitation;
- Attend Council and all relevant committee meetings;
- Participate in performance appraisals.

CLOSING DATE & TIME 22 July 2022 @12h00

Enquiries: AW Nkonyane on 017 285 0200

To apply:

Please forward your application **on the Prescribed Annexure C** of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Manager (Government Gazette Published 17 January 2014 No 37245" with a concise CV with original certified copies (Not older than three months) of all relevant qualifications, Identity Document and Valid Driver's License with at least three contactable references to

Hand delivery

or

Post

Senior Manager: Human Resources
Civic Centre
Corner Mark and De Wet Street
Piet Retief
2380

Senior Manager: Human Resources
Mkhondo Local Municipality
P.O. Box 23
Piet Retief
2380

Failing to sign the Prescribed Annexure C form will constitute an automatic disqualification

Note: Correspondence will be conducted with short-listed candidates only

No faxed or e-mailed applications will be accepted

If you do not hear from us within 30 days from the closing date, please consider your application unsuccessful.

The Municipal is committed to the implementation of its Employment Equity Plan, and in this vein, appropriately **qualifying women and people with disabilities** are particularly encouraged to apply.

The above appointments are subjects to mandatory competency assessment and security clearance

**HON. CLLR MA SIMELANE
EXECUTIVE MAYOR
MKHONDO LOCAL MUNICIPALITY**