



MKHONDO

LOCAL MUNICIPALITY

EXTERNAL ADVERTISEMENT

Mkhondo Municipality, which is a gateway to the Province of Mpumalanga from Kwa-Zulu Natal and Swaziland, seeks to appoint highly motivated self-starters and visionaries to the extremely challenging position of

DEPARTMENT: TECHNICAL SERVICES
DIVISION: ROADS AND STORMWATER
SENIOR MANAGER: ROADS AND STORMWATER
Ref: SMRS/22/22

MINIMUM REQUIREMENTS

- Grade 12
- A Bachelor's Degree in Civil Engineering or equivalent relevant qualification
- A Valid Driver's License
- 6 Years relevant experience in the field of the post, 1 year must have been at middle management level
- Valid registration with the Engineering Council of South Africa (ECSA) or Applicable body will be an added advantage

OTHER REQUIREMENTS

- Communication Skills (Written and Verbal)
- Be physically Fit
- Must be able to work in all weather conditions
- Good Managerial skills
- Ability to work long hours and meet deadlines
- Good facilitations skills
- Good Ethics, integrity and professionalism
- Good understanding of relevant legislations, policies and regulations

RESPONSIBILITIES

- Implement monitoring measures to ensure staff adhere to working times as per employment contracts.
- Monitor and control the adherence to Council policies
- Facilitating of objectives in terms of the Municipal objectives, reviewing of performance in accordance with stated objectives of responsibilities.
- Keeping abreast with technological developments in the rehabilitation and maintenance of roads, stormwater drainage and Cemeteries
- Analyzing and aligning requirements with operation capacity and capability
- Evaluating and commenting on the applicability of specific key performance indicators and measures against outcomes detailed in the departments Business and strategic plans
- Presenting a conceptual framework of current and future interventions necessary to achieve acceptable levels and standards of service delivery to the head (Technical Services) for

consideration and inclusion into the Departments short / long term performance and service delivery plans.

- Analyze trends, operating requirements and forward plans to establish / determine funding / expenditure for the period
- Guiding the Project Management Division with the drafting, adjudication and reporting process with regards to contracts / tenders and verifying details, terms and conditions, specifications, etc. comply with laid down policies, regulations and procedures.
- Participating in the appointment process and briefing parties (consultants /contractors, etc.) on the terms and scope of such appointments and, evaluating, investigating and approving submissions on progress, performance and costs.
- Responding, through the collection of factual information and/or conducting the necessary investigation/research, to enquiries and concerns on service delivery from the general public, councilors, government departments, developer's etc.
- Providing advisory support in resolving technical conflicts and contractual claims and preparing the necessary reports presenting councils arguments at arbitration.

Remuneration: (R104 6426 Total cost to company)

CLOSING DATE & TIME 26 AUGUST 2022 @14h00

Enquiries: Ms. LD Botha or Mr. AW Nkonyane 017 2850 200

To apply:

Please forward your application on the form “Application for Employment” that can be obtained from our offices or on the Municipal website, concise CV together with original certified copies (not older than three months) of all relevant qualifications, Identity Document and Valid Driver’s License with at least three contactable references to

Hand delivery

or

Post

Senior Manager: Human Resources
Civic Centre
Corner Mark and De Wet Street
Piet Retief
2380

Senior Manager: Human Resources
Mkhondo Local Municipality
P.O. Box 23
Piet Retief
2380

Failing to sign the “Application for employment” form will constitute an automatic disqualification

Note: Correspondence will be conducted with short-listed candidates only

No faxed or e-mailed applications will be accepted

If you do not hear from us within 30 days from the closing date, please consider your application unsuccessful.

The Municipal is committed to the implementation of its Employment Equity Plan, and in this vein, appropriately **qualifying women and people with disabilities** are particularly encouraged to apply.

Mkhondo Local Municipality reserves the right not to make an appointment

**BA MASEKO
ACTING MUNICIPAL MANAGER
MKHONDO LOCAL MUNICIPALITY**