



EXTERNAL ADVERT

Mkhondo Municipality, which is a gateway to the Province of Mpumalanga from Kwa-Zulu Natal and Swaziland, seeks to appoint highly motivated self-starters and visionaries to the extremely challenging positions of:

DEPARTMENT: TECHNICAL SERVICES
DIVISION: ROADS AND STORMWATER
GENERAL WORKER STORMWATER AND PAVEMENT X9
Ref: TS/RS/GWSP/02

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically Fit

RESPONSIBILITIES

- Carry out excavation work using pick, shovel, spade, pick-axe, wheelbarrow, rake, fork and broom to remove unwanted materials.
- Operate mechanical tools and vibrator roller and tar cutter to excavate defined areas.
- Clean storm water pipes and structures with hand or mechanical tools by entering manholes and removing debris.
- Clean or clear blockages and removing debris from drainage systems and sweeping sidewalks.

- Lay paving slabs, interlocking blocks and kerbs.
- Removing and washing off debris from tools and equipment, clean the working area and using hand tools, wheelbarrows and water.
- Load and offload material from vehicles.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
GENERAL WORKER ROAD SATELLITE X 6
Ref: TS/RS/SAT/GWR/05

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Follow the directives of the supervisor and work under the supervision of Team Leader as required.
- Assist with minor road maintenance such as cold patching roads or painting traffic lights as needed.
- Assist with traffic control to safely direct vehicles through areas of construction.
- Participate in all aspects of the Occupational Health and Safety Act and maintain knowledge of municipal policies.
- Fully participate in all Personal Protective Equipment as provided to maintain personal safety while completing work tasks.
- Fully participate in all training sessions and adhere to their content.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
GENERAL WORKER ROAD MAINTENANCE X 9
Ref: TS/RS/GWR/12

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Haul materials, debris, equipment, etc., to and from job sites as required.
- Check roadways for hazardous conditions, reports conditions to supervisor.
- Clear sides of roadways of debris, trees and other vegetation which impair visibility; assists with weed abatement activities.
- Maintain road signs.
- Place and remove safety cones, barricades and signs at appropriate times to ensure crew safety; flags traffic as necessary.
- Clean and maintain assigned vehicles, equipment and tools; assist in maintaining cleanliness.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
GENERAL WORKER ELECTRICAL X1
Ref: TS/ELEC/GENASST/11

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Receiving instructions / guidance from the Artisan and attends to the preparation of work sites. (e.g. placing road signage, loading/off-loading equipment, tools, etc.) And/or fastening slings/ropes and guiding/holding material/equipment during the loading/off-loading sequence.
- Providing support to the Electrical Assistant and Artisan during the marking off of a work area/site holding measuring tapes and inserting level indicators.
- Excavating and backfilling trenches to defined levels using hand held tools (e.g. spade, picks, etc.)
- Preparing requisite quantities of materials (e.g. concrete, mortar, etc) and proceeds with mixing sequences.
- Cleaning and removing blockages, debris and alien vegetation from/around premises housing electrical distribution systems or trimming vegetation interfering with overhead lines and cables using hand held tools (e.g. spade, trimmers, etc.)
- Removing and washing off debris from tools and equipment.
- Placing and stacking tools/equipment in the vehicle, observing sequences and procedures supporting safe transit.
- Physically loading materials and other products and/or holding and guiding plant/equipment during the hoisting and placement.
- Removing debris / rubble, etc, and cleaning worksites

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
GENERAL WORKER WASTE WATER X11
Ref: TS/WAS/GWWAS/08

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail

- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Daily maintenance, repair, and upkeep of the wastewater treatment plant, drying beds, blower room, and generators.
- Cleans and washes clarifiers.
- Cleans sewer mains and lift stations
- Performs lift station maintenance including alarm testing, pump down testing, pull pumps, etc.
- Assists with the installation of wastewater collection and water distribution lines, taps, repairs, and replacement.
- Manhole installation and maintenance.
- Regular upkeep and maintenance of the vehicles, equipment, and tools used.
- Complete assigned health and safety courses to create a safe work environment.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
TRUCK DRIVER SANITATION ASSISTANT SATELLITE X1
Ref: TS/WAT/SAT/TRUCK/01

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage
- Driver's license
- PDP

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Ensure that the septic tanks are not leaking.
- Assist with carrying of pipes when collecting sewerage from septic tanks.
- Report to the driver any abnormalities.
- Good vision, hearing, and sense of smell to diagnose problem
- To ensure that the truck is kept clean at all times.
- To assist the truck driver with the log sheets

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: TECHNICAL SERVICES
WATER DELIVER ASSISTANCE X8
Ref: TS/WAT/WDASST/01

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage
- Driver's license

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit
- PDP

RESPONSIBILITIES

- Ensure that the water storage tanks are clean and not leaking.
- Assist with carrying of pipes when delivering water to water storage tanks.
- Report to the driver any abnormalities.
- To assist truck driver to delivery water in rural villages.
- To ensure that the truck is kept clean at all times.
- To assist the truck driver with the log sheets.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: COMMUNITY SERVICES
DIVISION: CEMETERIES
CEMETERIES GENERAL WORKER X11
Ref: COM/CEM/GW/02

CEMETERIES GENERAL WORKER SATELLITE X6
Ref: COM/CEM/SAT/GW/01

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Carry out general ground maintenance, tending graves and memorial sites at cemeteries, graveyards and crematoria.
- Dig graves and also responsible for the general maintenance of the cemetery grounds.
- Mowing of grass using riding and hand mowing equipment.
- Maintain and manage cemetery grounds, including landscaping, mowing, trimming, and other ground keeping tasks.
- Prepares graves and maintains cemetery grounds: locate grave site according to section, lot, and plot numbers, and marks area to be excavated.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: COMMUNITY SERVICES

DIVISION: SOLID WASTE

STREET CLEANER X16

Ref: COM/SW/STCL/05

STREET CLEANER SATELLITE X7

Ref: COM/SW/SAT/STCL/02

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Picking up litter and or items lying in open spaces.
- Removing and replacing refuse bags from collection bins in public areas.
- Sweeping walkways and paved areas using a broom, gathering, picking and transferring litter into refuse collection bags.
- Carrying refuse bags to designated areas for collection and or attends to the loading and offloading of refuse bags into and from refuse vehicles.
- Removing of refuse from Municipal streets, gutters, sidewalks into pile and shovels refuse into refuse bags by using of brooms.
- Remove paper and similar rubbish from lawns, flower beds, or highway median strips, using spike-tipped stick or litter pickers to maintain the Municipal area in a clean and healthy environment.

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: COMMUNITY SERVICES
DIVISION: SOLID WASTE

REFUSE REMOVER X3
Ref: COM/SW/RR/05

REFUSE REMOVER SATELLITE X5
Ref: COM/SW/SAT/RR/02

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Moving refuse bags, wheelie bins, recycling bins and all recyclable material towards the truck.
- Using a lifting mechanism to tip the waste from bins into the truck.
- Throwing plastic bags into the back of the truck.
- Sorting recyclable materials at the Kerbside where necessary
- Guiding the driver safely around the streets.
- Helping to unload the waste at designated facilities.
- Removing and washing off debris from tools, containers and/ or vehicles, applying disinfectants and using pressurized cleaning systems (handheld hoses).

Remuneration: R 131 094 per annum (excluding benefits)

DEPARTMENT: COMMUNITY SERVICES
DIVISION: PARKS AND GARDEN

GARDENER X10
Ref: COM/GAR/GARD/06

MINIMUM REQUIREMENTS

- Grade 10
- 12 Months of experience

ADDED ADVANTAGES

- Grade 12 will be an added advantage

OTHER REQUIREMENTS

- Attention to detail
- Must be willing to work long hours
- Physically fit

RESPONSIBILITIES

- Plants and propagates bedding plants; may manage greenhouse operations, as applicable.
- Plants, transplants, fertilizes, applies chemicals, waters, prunes, and weeds flower beds and plant areas.
- Maintains flowers, bushes, trees, and shrubs.
- Picks up and disposes of litter.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- May irrigate, mow, rake, and trim lawns and/or athletic fields.
- Work with hand tools and basic light machinery such as plant vehicles, and small diggers.

Remuneration: R 131 094 per annum (excluding benefits)

CLOSING DATE & TIME: 10 September 2024 @ 12h00

Enquiries: Lyzette Botha or Bongiwé Thwala at 017 824 0200

To apply:

Please forward your application on the form “Application for Employment” that can be obtained from our offices or on the Municipal website, concise CV together with original certified copies (not older than three months) of all relevant qualifications, Identity Document and Valid Driver’s License with at least three contactable references to

Hand delivery

or

Post

Senior Manager: Human Resources
Civic Centre
Corner Mark and De Wet Street
Piet Retief
2380

Senior Manager: Human Resources
Mkhondo Local Municipality
P.O. Box 23
Piet Retief
2380

Failing to sign the "Application for employment" form will constitute an automatic disqualification

Note: Correspondence will be conducted with short-listed candidates only

No faxed or e-mailed applications will be accepted

Vetting and screening may be done on successful candidates

If you do not hear from us within 30 days from the closing date, please consider your application unsuccessful.

The Municipality is committed to the implementation of its Employment Equity Plan, and in this vein, appropriately **qualifying women and people with disabilities** are particularly encouraged to apply.

Mkhondo Local Municipality Reserves the right not to make an appointment.

**DP MSIBI
ACTING MUNICIPAL MANAGER**

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