

## PART T1: TENDERING PROCEDURES

### 1. GENERAL

#### 1.1 TENDER NOTICE

##### T1.1 REQUEST FOR QUOTATION NOTICE AND INVITATION TO TENDER

##### MBD 1 INVITATION TO BID

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**MKHONDO**  
LOCAL MUNICIPALITY

#### TENDER INVITATION FOR:

Tender No.	Description	Applicable Price Preference Point System	Minimum Functionality Points	CIDB Grade	Non-Refundable Deposit for Bid Documents	Briefing Date & Time	Closing Date & Time
MKHO04/2024/25	CONSTRUCTION OF BUS AND TAXI ROUTE AT KEMPVILLE	80/20	60 Points or 60%	7 CE or Higher	R 1500.00	12 September 2024; Mkhondo Local Municipality; Town Hall; 11h00 a.m	07 October 2024 & 12H00 p.m

The Mkhondo Local Municipality hereby invites reputable contractors to submit proposals/tenders for the above-mentioned project. The service providers must comply with the VAT Act. Documents can be obtained from the **12<sup>th</sup> of September 2024**. Sealed envelopes must be addressed to: The Acting Municipal Manager, Mkhondo Local Municipality, PO Box 23, Mkhondo, 2380. Marked with the descriptions above and the correct reference number in the '**TENDER BOX**' situated at MKHONDO Town Hall, Mark and de Wet Street, Mkhondo, **no later than the 04<sup>th</sup> October 2024** time **12:00 p.m.**

**Collection of Tender Documents:** Documents may be collected from the 12<sup>th</sup> of September after the briefing session from the Municipality's Cashiers upon cash payment of a **NON-REFUNDABLE** deposit amount of R 1 500.00 (cash / accepted debit card payment). Prospective bidders must attach the proof of purchase on their bid documents when submitting. No bid documents will be couriered to prospective bidders, however, bidders may arrange with their own couriers. No correspondence will be entered into with any tender regarding scores obtained, reasons for no appointment, etc. **No late, telephonic, facsimile or e-mailed tenders will be accepted.** Bidders are mandated to register their bid submissions on the Bid submission register next to the Tender Box, failure which, submission will not be accepted for evaluation.

According to the Municipality Supply Chain Regulations issued by the Minister of Finance in terms of Section 168 of the Municipal Finance Management Act, Act 56 of 2003, persons who are within the organs of the state, like Councilors, and other elected representatives, full time employees and other directors of the public and municipal entities are prohibited from being eligible to bid or be awarded a contract to provide any services to the municipality.

The following **compulsory documents** must be accompanied with the tender, and failure to provide such documentations shall constitute automatic disqualification: **Proof of CIDB grading, Valid SARS Tax Compliance Status Pin, Valid Letter of Good Standing, copy of Company Registration Certificate (CIPC), Current Municipal Account/Valid Lease agreement, certified copy of shareholder's ID documents, Comprehensive (Not a Summary) CSD Registration Report, Entity's Latest Audited Annual Financial Statements.**

Corporate Social Investment: Bidders are mandated to make a provision for corporate social investment (CSI) at 1% as part of the municipality's empowerment program implemented through its Supply Chain Management Policy when allocated work.

All submissions will be adjudicated in terms of the Mkhondo Local Municipality's Procurement Policy, the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 as well as the preferential procurement regulations, 2022 (PPR 2022). The 80/20 Price and Specific goals Point System will be applicable for this tender. Method 4 of evaluation of the acceptable proposals will be applied and responsive bids are expected to score at least a minimum of 60 % for Quality to be considered for further evaluation.

All bids shall be valid for a period of 90 days from the closing date of the bid

Mkhondo Local Municipality reserves the right to accept or not to accept the lowest priced or any other proposal. Bid prices will be used for evaluation purposes only and will not be considered as final award prices.

***All administrative enquiries must be addressed to: Tel: Mr M.C Gumede via Email: [mgumede@mkhondo.gov.za](mailto:mgumede@mkhondo.gov.za), Senior Supply Chain Manager and Technical enquiries to Mr D.M Ngoma via e-mail: [dngoma@mkhondo.gov.za](mailto:dngoma@mkhondo.gov.za); Acting General Manager Technical Services.***

**Mr. D.P Msibi  
Acting Municipal Manager:  
Mkhondo Local Municipality**