



## EXTERNAL ADVERT

**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER**  
**DIVISION: INTERNAL AUDIT**  
**POSITION: AUDIT COMMITTEE MEMBER**

Mkhondo Local Municipality is seeking to appoint independent and suitable qualified and experienced individuals to serve as Audit Committee member of its Audit Committee that have been established in terms of section 166 of the Local Government Municipal Finance Management Act (N0. 56 of 2003).

**REQUIREMENT:** A candidate for the Audit Committee should meet the following requirements:

- A minimum of a B Degree qualification and Five years' experience in service at an Audit committee or 10 years operating at an executive level in Internal/ External Audit Environment or 10 years' experience at executive level in Performance management, and Information Technology;
- Knowledge and experience in one of the following fields Financial and management Accounting; Performance Monitoring and Evaluation;
- A Candidate should be able to set time aside of at least 3 to 4 hours per quarter for the business of the municipality and the Audit and Performance Committee;
- The candidate should be able to work within the framework of the Audit Committee Charter.

❖ **Expertise in either of the following areas :**

- Local Government Sector, Financial Management;
- Accounting and Auditing;
- Risk Management;
- Legal;
- Information Technology;
- Performance management;
- Engineers: Civil, Electrical, Environment.

❖ Proven experience in serving as an Audit Committee member in a Local Government Institution.

❖ Interest in local community affairs and ability to contribute to transparent administration and good governance.

❖ Sound knowledge and understanding of Local Government issues and national development imperatives.

❖ Possess the following qualities

- Independence
- Integrity
- Objectivity
- Willingness to dedicate time and vigor to council responsibilities

❖ Excellent Communication skills

❑ **KEY FUNCTIONS :**

**Persons interested and who are eminently qualified will be expected to render amongst others advisory services in the following areas**

- Internal Audit
- Risk Management
- Performance management
- Internal Controls
- Accounting Policies

- Adequacy, reliability, and accuracy of financial reporting and information
  - Effective governance
  - Review of the annual financial statements before final approval thereof
  - Report of the Auditor General
  - Investigations into financial affairs of the municipality.
  - Review significant incidents of acts of dishonesty or irregular nature
  - Ensure that the combined assurance model is applied to provide a coordinated approach to all assurance activities
  - Oversee internal and external audit processes and co-ordination thereof.
- ❑ **Interested Persons can forward their Applications to the Municipal Manager  
PO BOX 23 Piet Retief 2380**
  - ❑ **CLOSING DATE : 15 January 2025**
  - ❑ **TERM OF OFFICE:** The appointment is for a period of 3 years subject to renewal at the discretion of the Municipality
  - ❑ **REMUNERATION:** Appointed members will be remunerated for attending meetings in accordance with the prescripts and guidelines of National Treasury.