



MKHONDO

LOCAL MUNICIPALITY

EXTERNAL/INTERNAL ADVERTISEMENT

Mkhondo Local Municipality, which is a gateway to the Province of Mpumalanga from Kwa-Zulu Natal and Swaziland, seeks to appoint highly motivated self-starters and visionaries to the extremely challenging positions of:

DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT **SERVICES**

SENIOR MANAGER TOWN PLANNING, HUMAN SETTLEMENTS & BUILDING CONTROL

Ref: PDS/THB/SMTHBC/01

MINIMUM REQUIREMENTS

- Grade 12
- Relevant tertiary qualification preferably a Town and Regional Planning/ Building Sciences / Architect / or Development Studies; or equivalent
- Registration as a professional planner / architect / urban designer
- Computer literacy: MS Office
- Valid driver's license
- Minimum five (5) year's Town Planning and Management experience

ADDED ADVANTAGE

- Registration with the South African Council for Planners (SACPLAN).

OTHER REQUIREMENTS

- Good Communication Skills (Written and Verbal)
- Ability to work long hours and meet deadlines
- Good leadership skills
- Be computer literate
- Attention to detail
- Good interpersonal skills

RESPONSIBILITIES

- Promoting orderly and sustainable land development within the Mkhondo Municipal area of jurisdiction.
- Geographic Information System including mapping, control and information Provision plans associated with Development Planning.
- Communicating with the Town Planners and contributing to the implementation of interventions, necessary to remedy or remove obstacles hindering progress of Integrated Architectural Projects.
- Undertaking projects to define urban edge, prepare densification policy for areas inside urban edge, and preparing rural management policy for areas outside urban edge as identified in the IDP.
- Identifying projects to be undertaken in terms of the IDP/SDF priority list, liaising with other Municipalities, departments and stakeholders within the District Region pertaining to relevant projects and policies.
- Obtaining geographical data to determine population trends and growth patterns.
- Determining and prioritizing areas in most urgent need of spatial intervention.
- Determining needs and consulting with stakeholders and interested and affected parties through

- the dissemination of information and reports.
- Responsible for earth observation activities.
- Fostering effective Land Use Management capacity.
- Defining Land Use Management procedures.
- Carrying out the duties above and ensuring that the General Manager Planning and Economic Development is kept abreast of activities in the Municipal area on a need to know basis.
- Attending all the meetings of the development and planning department.

Remuneration: R 1 169 854 (All-inclusive package)

CLOSING DATE & TIME: Thursday, 17 APRIL 2025 @ 12h00

Enquiries: Human Resources

To apply:

Please forward your application on the form “Application for Employment” that can be obtained from our offices or on the Municipal website, concise CV together with original certified copies (not older than three months) of all relevant qualifications, Identity Document and Valid Driver’s License with at least three contactable references to

Hand delivery

or

Post

Senior Manager: Human Resources
Civic Centre
Corner Mark and De Wet Street
Piet Retief
2380

Senior Manager: Human Resources
Mkhondo Local Municipality
P.O. Box 23
Piet Retief
2380

Failing to sign the “Application for employment” form will constitute an automatic disqualification

Note: Correspondence will be conducted with short-listed candidates only

No faxed or e-mailed applications will be accepted

Vetting and screening may be done on successful candidates

If you do not hear from us within 30 days from the closing date, please consider your application unsuccessful.

The Municipality is committed to the implementation of its Employment Equity Plan, and in this vein, appropriately **qualifying women and people with disabilities** are particularly encouraged to apply.

Mkhondo Local Municipality Reserves the right not to make an appointment.

**MJ MKHONZA
MUNICIPAL MANAGER**

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