



MKHONDO
LOCAL MUNICIPALITY

RFQ No. MLM-QUO-10-08-2026

Date of issue	Wednesday, 19 August 2026
Closing date and time	Friday, 28 August 2026 at 12H00 (Late quotations will not be considered) mmthembu@mkhondo.gov.za
Enquiries	QZ MBATHA www.mkhondo.gov.za Tel: 017 285 0319 email: zmbatha@mkhondo.gov.za

Request for quotation (RFQ) for the appointment of a suitable supplier for the supply and delivery of oil and lubricants

Mkhondo Local Municipality with its head office in Mkhondo is looking to appoint a reputable and accredited service provider for the works, goods/services as stated in the specifications below in terms of section 110 and 112 of the Municipal Finance Management Act No.56 of 2003.

ITEM	ITEM DESCRIPTION	UNIT RATE	QTY
1.	<i>Two-Stroke Oil - 5 Liters</i>	Each	20
2.	<i>Anti-Freeze - 5 Liters</i>	Each	10
3.	<i>Brake Fluid – (Dot 4) - 5 Liters</i>	Each	8
4.	<i>Hydraulic Oil TQH 20/46 - 210 Liters</i>	Drums	4
5.	<i>Engine Oil 15W-40 - 210 Liters</i>	Drums	4
6.	<i>Gear Oil 80W-90 - 210 Liters</i>	Drums	3
7.	<i>Engen Cleaner/Degreasing (Tekprol) - 5 Liters</i>	Each	2
8.	<i>Chainsaw Oil - 5 Liters</i>	Each	60
9.	<i>Paraffin - 210 Liters</i>	Drums	4
10.	<i>Transmission Fluid ATF22D – 210 Liters</i>	Drums	1

FORMAL WRITTEN PRICE QUOTATIONS MUST BE ACCOMPANIED BY THE FOLLOWING MANDATORY DOCUMENTS (BIDDERS THAT FAIL TO SUBMIT DOCUMENTS INDICATED AS COMPULSORY WILL BE DISQUALIFIED):

- Certified copies of all directors' Identity documents- **(compulsory)**.
- Proof of company registration (CIPC) – **(compulsory)**.
- Tax compliance status pin number issued by SARS – **(compulsory)**.
- Current (most recent) municipal account (not in arrears for than 3 months) / lease agreement if renting (signed by both lessor & lessee). Bidders residing in non-billed areas must attach valid proof of residence / letter from Tribal Authority. – **(compulsory)**.
- Central Supplier Database registration number - **(Compulsory)**.
- Proof of authority of signatory in a company letterhead - **(Compulsory)**.
- Duly completed and signed provided Municipal Bidding Documents (MBD) forms - **(compulsory)**.

EVALUATION CRITERIA

All submissions will be adjudicated in terms of the Mkhondo Local Municipality's Procurement Policy and in terms of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, the Preferential Procurement Regulations 2022 (PPR2022) as well as National Treasury guidelines. The 80/20 Preference Point System will be applicable for this RFQ where 80 points will be allocated for price and 20 points shall be allocated for specific goals.

A total of **15** preference points shall be allocated on a proportional or pro rata basis for contracting an enterprise owned by historically disadvantaged persons or individuals who meet the following requirements and a total of **5** preference points shall be allocated on a proportional or pro rata basis for implementing of programmes for RDP (Reconstruction and Development Programme).

RULES OF BIDDING/ INSTRUCTIONS

- Council reserves the right to withdraw, re-advertise, to award the bid wholly or partly and not to award the lowest bid offer and to appoint more than one (1) service provider.
- All certified copies of documents cannot be older than three (3) months
- Only suppliers that are registered on the Central Supplier Database will be considered for appointment. Please go to www.csd.gov.za to register before submission of quotations
- Valid formal signed price quotations must be submitted with the document and all prices will be evaluated all-inclusive of costs.
- Price(s) quoted must be firm, in South African Rand (incl. VAT) and valid for at least 30 days from date of offer.
- Quotes that do not cover the scope or specifications will be disqualified.

NO AWARDS WILL BE MADE TO A PERSONS:

- Who are in the service of the state,
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state,
- Who is an advisor or consultant contracted with the municipality or municipal entity, and;
- Whose company is restricted to do business with the organs of the state.

REGARDS,

MJ MKHONZA
MUNICIPAL MANAGER
MKHONDO LOCAL MUNICIPALITY